



INDIANA PROFESSIONAL STANDARDS BOARD

MEMORANDUM

To: Members, Indiana Professional Standards Board

From: Joseph Weaver, Chair

Date: November 28, 2001

Subject: Minutes of September 19, 2001

The Indiana Professional Standards Board (IPSB) met on September 19, 2001 at the Indiana Government Center South, Conference Room C, 402 W. Washington Street, Indianapolis, Indiana. 46204.

DISCUSSION SESSION

Board members present included Jane Boultinghouse, Albertine Dent, Connie Griffith, Michael Horvath, Sandra Kelley, John Marsteller, Anne Moudy, Suellen Reed, Ena Shelley, Joseph Weaver, and Steve Yager. Lee Slavinkas was unable to attend.

Staff members present included Richard Bowers, Richard Frisbie, Christine Hale, Gary Hancock, Theresa Knipstein, Kathy Meriwether, Judy Miller, Sheridan Rayl, Mary Glenn Rinne, Jolene Schoenherr, Joseph L. Smith, Shawn Sriver, and Marie Theobald.

I. Call to Order

Mr. Weaver called the discussion session to order at 9:02 a.m.

II. Annual Testing Report

Dr. Miller presented information on the Annual Testing Report, and responded to questions from the Board.

III. Unit Assessment System (UAS) Approval

Mr. Weaver presented information on the UAS Approval. Mr. Marsteller asked that discussion on UAS be moved to the November meeting. Mr. Weaver responded to questions from the Board and the audience.

IV. Standards for School Counselors

Ms. Hines introduced members of the School Counselors Standing Committee, presented information on the Standards for School Counselors, and responded to questions from the Board. Mr. Weaver thanked the Committee on behalf of the Board for their work.

V. Adjournment

Mr. Weaver adjourned the discussion session at 10:10 a.m.

BUSINESS MEETING

Board members present included Jane Boultinghouse, Albertine Dent, Connie Griffith, Michael Horvath, Sandra Kelley, John Marsteller, Anne Moudy, Suellen Reed, Ena Shelley, Joseph Weaver, and Steve Yager. Lee Slavinskis was unable to attend.

Staff members present included Richard Bowers, Richard Frisbie, Christine Hale, Gary Hancock, Theresa Knipstein, Kathy Meriwether, Judy Miller, Sheridan Rayl, Mary Glenn Rinne, Jolene Schoenherr, Joseph L. Smith, Shawn Sriver, and Marie Theobald.

I. Call to Order

Mr. Weaver called the business session to order at 10:34 a.m.

II. Approval of Agenda

Dr. Yager moved and Ms. Kelley seconded the motion to approve the agenda. Motion carried unanimously.

III. Approval of Minutes

Dr. Yager moved and Ms. Moudy seconded the motion to approve the minutes from the meeting of June 22, 2001 with the following corrections: Change Dr. Moudy to Ms. Moudy throughout the entire document; Dr. Miller did not attend the June Board Meeting as previously reported; change Item VI where it identifies Mr. Hill to Dr. Hill; and it should be noted that on Item IX the gavel was not returned to Mr. Weaver until the next item on the minutes. Motion carried unanimously as corrected.

IV. Comments

A. Chair

Mr. Weaver asked for a moment of silence in light of the recent tragedies in New York, Washington D.C. and Pennsylvania.

Due to other obligations and circumstances, Mr. Weaver noted that he was not getting things done in a timely matter. He apologized and assured the Board that he would give this more attention.

B. Executive Director

Dr. Theobald introduced Gary Hancock, Administrative Assistant, Christina Hale, Executive Assistant, Joseph L. Smith Jr., Director of Legal Affairs, and Mary Glenn

Rinne, Director of Preservice Education. Dr. Theobald announced that Dr. Graves had retired and Mr. Sriver, Assistant Director, will manage the Division of Licensing until further notice.

C. Other

None.

V. Adjudications

None.

VI. Committee Reports

The Executive Committee moved to approve a motion to meet with the Indiana Association of Colleges for Teacher Education (IACTE) Task Force to address issues of criteria and procedures surrounding the UAS accreditation approval. Dr. Yager moved, and Ms. Kelley seconded the motion to approve. Motion carried unanimously.

Mr. Weaver asked if there were any questions concerning the other committee reports. Hearing none, the committee reports were accepted as written.

Findings and Recommendations for the Proposed Teacher Relicensing Design and Backmapping Pilot Project

Dr. Frisbie presented the Continuing Education Committee (CEC) recommendations that:

1. Adopt I.B Proposed Teacher Relicensing Design Recommendations.
2. Adopt II.B. Backmapping Pilot 2—1-2002 Recommendations.

Mr. Marsteller moved and Ms. Moudy seconded the motion to approve the CEC's recommendation. Motion carried unanimously.

Note: Dr. Weaver voiced concerns regarding the CRU's.

VII. Agency Reports

Assessment

Dr. Miller reported that the validation study for the School Leaders Licensure Assessment had been scheduled for October 17-18, 2001.

The Title II report is due October 9, 2001 and will appear on the web sometime after that.

The deadline for the receipt of enrollment forms for the first year internship for the 2001-2002 academic years was September 15, 2001, and those forms are currently being processed.

Four Teachers-in-Residence are working with the Performance Assessment Coordinator for the ongoing field-testing activities, workshop design planning, and materials development of the new Beginning Teacher Program.

Communication

Ms. Hale responded to questions from the Board regarding the current web design and the difficulty in accessing and printing documents. Ms. Hale encouraged the Board to provide feedback on how the web site is working, and to offer any suggestions on redesign.

Legal Affairs

Mr. Smith announced that a public hearing on licensing fees is scheduled for October 22, 2001.

Mr. Smith presented the staff recommendation that the Indiana Professional Standards Board readopt the rules contained in 515 IAC 1 and 515 IAC 2.

Dr. Yager moved and Ms. Boultinghouse seconded the motion to approve the staff recommendation. Motion carried unanimously.

Licensing

Mr. Sriver reported a delay in the licensing process due to the IPSB move in July and converting the licensing system from Telnet to Access. Currently in-state applications are being processed within one week and out-of-state four weeks; however, a number of older files have been delayed due to the changes in the computer system.

Planning, Evaluation and Technology

Dr. Frisbie reported the transfer of program services from the DICE to Assessment division is essentially complete. Staff continues to work cooperatively on remaining transfers and questions.

For the IPSB Web site, a "Quicklinks" page was added to the licensing section for quicker access to the application checklists and related forms. All licensing and internship forms have been posted in .pdf or Microsoft Word format to address the printing problem introduced by the redesigned accessIndiana portal.

An "intranet site" was created for agency staff to more easily access and share documents stored on the agency server.

Preservice

Dr. Rinne reported that the IPSB, with IACTE, will be hosting an Institutional Session for the 38 teacher education institutions on Sept. 28th from 10:00 a.m. – 12:00 p.m. at the Indiana Government Center, South, Auditorium. The topic for discussion will be the IPSB draft rules for "Transition To Teaching" legislation.

NCATE/IPSB Board of Examiners visits are scheduled this fall for Bethel College, Tri-State University, University of Southern Indiana, St. Mary-of-the-Woods College and Purdue University-Calumet.

Title II Teacher Quality Enhancement Grant

Dr. Bowers reported that 18 colleges attended a Title II meeting August 17, 2001. Grant writing workshops will be conducted throughout October and November.

Executive Management

Dr. Theobald distributed and presented the Schedule of Meetings and provided a brief overview of the 2000-2001 budget.

VIII. Other

Dr. Yager requested that an Executive Session meeting be scheduled in conjunction with the Executive Committee Meeting in October, and an Executive Session Meeting be scheduled for Board Members in conjunction with the regular Board Meeting in November. He also noted that Public Comments should adhere to the agenda.

Mr. Marsteller requested Board packets and updates.

IX. Public Comments

None.

X. Approval of Expenses

Mr. Marsteller moved and Ms. Dent seconded the motion to approve expenses. Motion carried unanimously.

XI. Adjournment

Mr. Weaver adjourned the meeting at 11:55 a.m.

Respectfully submitted,

Dr. Roy Weaver
Secretary

List of Attendees

The following attended the discussion and business sessions:

Name	Organization
Susie Mazat	School Counselor Standing Committee
Charlene Alexander	School Counselor Standing Committee
Brad Balch	School Counselor Standing Committee
Christine Bahr	St. Mary of the Woods College
Jim Beard	Indiana University Purdue University Ft. Wayne
Kathy Dietz	Purdue University West Lafayette
Marilyn Edwards	Indiana State Teachers Association
Nealon Gaskey	University of Evansville
Peggy Hines	Indiana State University
Joyce Johnstone	University of Notre Dame
Tom Keller	School Counselor Standing Committee
Theresa King	Unknown
Dave Kinman	Indiana University Bloomington
Walt Lewis	University of Evansville
Rebecca Libler	Indiana State University
Izzy Lindner	St. Mary of the Woods College
Jack Maynaul	Indiana State University
Linda Metzger	School Counselor Standing Committee
T. J. Oakes	Purdue University West Lafayette
Sue Reynolds	School Counselor Standing Committee
Kay Schrader	School Counselor Standing Committee
Jill Shedd	Indiana Association of Colleges and Teacher Education (IACTE)
Rex Stockton	School Counselor Standing Committee